

APPLICATION FOR A SUBDIVISION WORKS CERTIFICATE

Please tick this box if you are applying for a modification to a Subdivision Works Certificate

Part A. Details of the Applicant

NOTE: The application may only be made by a person who is eligible to appoint a principal certifier for the relevant development. A person who is eligible to appoint a principal certifier does not include any contractor or other person who will carry out the subdivision work unless the contractor or other person is the owner of the land on which the work is to be carried out.

NOTE: If the owner is a company, a director and an authorised person (eg. Secretary) must sign. Signatures must be followed by the person's title. If Company is a sole trader, the person's title is to indicate; 'Sole Director'.

Title:	Full Name:
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Company/Organisation:

ABN (if applicable):

If completed on behalf of a company, evidence which confirms the person signing the form is legally entitled to do so must accompany this application.

Postal Address:

Telephone No.	Mobile No.
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Email:

Applicant's Signature:

Part B. Location and title details of the development

Street no.	Street name:
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Suburb or town:	Postcode:
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Lot no.	Section:	DP / SP no.
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Part C. Description of Development

Development Consent No.	Date of Issue:
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Description of the development as detailed on the relevant Approval:

Is the Development Staged? Yes No

If yes, please provide a detailed description of the staging below

Part D. Estimated Cost of Development

The estimated cost must include the total cost of labour and materials involved in the proposed development

Estimated Cost:

Part E. Long Service Levy

If the Value of works is \$25,000 or more (inclusive of GST), the Building and Construction Industry Long Service Levy must be paid before a Construction Certificate can be Provided.

The levy can be paid online through the Long Service Payments Corporation website, or paid to Council as agents.

Tick below if applicable:

Long Service Levy has been paid online through the Long Service Payments Corporation website

Note: Evidence of the online payment must be provided when lodging this application

Long Service Levy will be paid to Council as agents

Part F. Documentation

The application must be accompanied by appropriate subdivision work plans and specifications that demonstrates compliance with the conditions of the relevant development consent. The plans and specifications may include the following:

- (a) Details of the existing and proposed subdivision pattern (including the number of lots and the location of roads).
- (b) Details as to which public authorities have been consulted with as to the provision of utility services to the land concerned.
- (c) Detailed engineering plans as to the following matters:
 - Earthworks,
 - Roadworks,
 - Road pavement,
 - Road furnishings,
 - Stormwater drainage,
 - Water supply works,
 - Sewerage works,
 - Landscaping works,
 - Erosion control works.
- (d) Copies of any compliance certificates to be relied on.

Is the application accompanied by all relevant documentation demonstrating compliance

Yes

No - Please attach written justification outlining why Council should approve your application.

The applicant must provide below a list of the documents accompanying the application: