



ADDRESSING COUNCIL IN OPEN FORUM

Following a welcome from the Mayor to everybody in the public gallery, members of the public who have advised Council that they wish to address Council will be invited to make their presentation.

In making a presentation to Council, the following procedures should be observed:

- State your name and the subject you wish to speak about
- Make your presentation (limited to 3 minutes – a timer will be displayed on the screen and a bell rang at 2½ minutes and at 3 minutes to signify the completion your presentation)

At the conclusion, of your presentation, the Mayor will invite Councillors to ask you any questions.

If there are no questions, or after questions, you may elect to resume your seat or depart the Council Chamber.

Please remember that Open Forum is not a forum to debate an issue with Council, but is simply a way for you to put your point of view or concern forward to Council on specific agenda items listed for Council meetings.

You are only permitted to address Council once on any one agenda item at any one Open Forum unless invited by the Mayor to speak again.

Thank you for taking the time to address Council in Open Forum and we look forward to receiving further input from you.